



DEPARTMENT OF NATURAL RESOURCES
Ann Bleed

Acting Director

July 25, 2006

IN REPLY TO:

Lisa Beethe Grants Administrator Nebraska Environmental Trust 700 South 16<sup>th</sup> Street Lincoln, Nebraska 68508-3703

Re: Progress Report for Project Number 05-161 Nebraska Augmentation Program for USDA Conservation Reserve Program Enhancement Efforts

Dear Ms. Beethe:

Attached is a copy of the progress report for the period of April 1, 2006 to June 30, 2006 for Project Number 05-161 Nebraska Augmentation Program for USDA Conservation Reserve Program Enhancement Efforts. If you have any questions, please don't hesitate to contact me at (402) 471-3955.

Sincerely,

Steve Gaul

Designated Project Representative

Attachment



## PERIODIC REPORT COVER SHEET AND INSTRUCTIONS

Please use this form to file periodic project reports as required in your Trust grant contract. These reports should consist of the following four parts:

- 1. The Cover Sheet. Please complete the information below as requested.
- 2. Request for Reimbursement. You must submit original invoices to document each expense for which you request reimbursement, unless otherwise provided in your grant contract. Each invoice must contain the name, address and social security or federal tax identification number of the vendor, and an itemized list of services or goods with costs and the dates of service or delivery. If invoices contain non-grant items, clearly note the exceptions. On the reverse of this page you will find a table entitled "Summary of Invoices Submitted for Reimbursement." List each invoice on the table, providing the information as requested. Be sure the expenditure description contains sufficient information to determine that the item or activity is a legitimate project expense. The column "Budget Category" references the categories you created in your contract budget outline: each invoice must identify which category name it falls under. Copy the table if you need additional reporting space. Clip the invoices in the order listed on the Summary sheet.
- 3. **Project Narrative.** On a separate page(s), describe project activities, partners and results of the project for this period. If modifications were made to the project, describe the changes and explain why they were necessary. Quantify any results you can, for example, acres restored, pounds recycled, etc.
- 4. Report on Matching and In-Kind Expenditures. Use this form to report all resources expended on the project other than those funded by the Trust. Examples of these costs could include materials, labor, donations, other matching funds or volunteer labor time.

Project Sponsor: Nebraska Department of Natural Resources
Fiscal Agent: Steve Gaul, Designated Project Representative, or Rex Gittins, Fiscal Officer
Fiscal Agent Address: 301 Centennial Mall South, P.O. Box 94676, Lincoln, NE 68509-4676 (street address, city, state, zip code)
Project Title: Nebraska Augmentation Program for USDA Conserva-Project No.: 05-161  tion Reserve Enhancement Program Efforts
Reporting Period: April 1, 2006 to June 30, Tax I.D. # 47-0491233
TOTAL AMOUNT REQUESTED FOR THIS PERIOD: \$ 0.00 ACH OF CHECK
I certify that this report is correct and just; that all expenses were necessary expenses of the project and were incurred in accordance with the approved grant agreement, including any amendments thereto; and that progress of the work and services under grant contract is satisfactory and consistent with the amount billed. As the Sponsor named above, or agent thereof, I hereby claim reimbursement from the STATE OF NEBRASKA for the attached and itemized expenses, for which payment has not previously been made by the STATE OF NEBRASKA.
FOR THE SPONSOR: DATE: 7/25/06 Signature
Steve_GaulTITLE: <u>Designated Project Representation</u> Typed or Printed Name
Nebraska Environmental Trust Signature

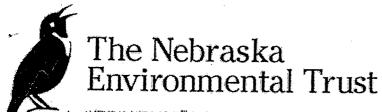
## The Nebraska Environmental Trust

# SUMMARY OF INVOICES SUBMITTED FOR REIMBURSEMENT

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Invoice Amount											00.00	
											<b>∞</b>	
Budget Category												
Budge									,		TOTAL:	
Description of Services					-							
Description												
Vendor												
Invoice # or Date				 ·. ·								
								,				

Project Sponsor: Nebraska Department of Natural Resources June 30, 2006 ţ0 Report for period from April 1, 2006 **Project** # 05-161

Summary of Invoices.pub 4/1/03



## REPORT ON MATCHING AND IN-KIND EXPENDITURES

preserving NATURAL NEBRASKA™ for future generations

Please summarize all resources expended on the project <u>other than those funded by the Trust</u>. Examples of these costs could include materials, labor, donations, other grants, matching funds or volunteer labor time.

ITEM	SOURCE	\$ VALUE
Employee:#1-Salary & Benefits	F.NDNR	1,911.90
Employee #2-Salary & Benefits	NDNR	115.93
Employee #3-Salary & Benefits	NDNR	10.89
Employee #4-Salary & Benefits	NDNR	1,890.58
Employee #5-Salary & Benefits	NDNR	8,100.80
Employee #6-Salary & Benefits	NDNR	13,034.02
Employee #7-Salary & Benefits	NDNR	1,634.39
Employee #8-Salary & Benefits	NDNR	746.28
Employee #9-Salary & Benefits	NDNR	229.02
Employee #10-Salary & Benefits	NDNR	3,401.29
Employee #11-Salary & Benefits	NDNR	616.59
Total Hours: 11,777.5		
	TOTAL:	\$ 31,691.69

Report for period from April 1, 2006 to June 30, 2006
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### PERIODIC REPORT – APRIL 1, 2006 TO JUNE 30, 2006 Project 05-161 Nebraska Augmentation Program for Conservation Reserve Enhancement Program Efforts

The purpose of this project is to administer a major project that will help reduce the quantity of water being used in selected areas of the Platte and Republican River Basins in Nebraska while providing additional conservation/environmental benefits. The final Environmental Trust funds were used in the January 1, 2006 to March 31, 2006 quarter. All expenditures in the current quarter are in-kind for Department of Natural Resources staff. By contract this project ends June 30, 2007. Therefore all expenditures reported in the remaining four quarters following this one will also be in-kind. During the April 1 to June 30 quarter in-kind expenditures by NDNR staff came to \$31,691.69. A total of 1177.75 staff hours were devoted to the project during the quarter. A sheet is attached which provides in-kind hours and expense per employee. Although employee names are not provided, those can be provided upon request.



Mary A. Harding, Executive Director

May 24, 2006

Mr. Steve Gaul
NE Department of Natural Resources
INTERAGENCY MAIL - NSOB

RE: Project Number 05-161 – Nebraska Augmentation Program for USDA Conservation Reserve Enhancement Program Efforts

Dear Mr. Gaul:

We acknowledge receipt of your most recent project report. An IBT in the amount of \$8,095.18 has been processed.

We are enclosing the forms for submission of your next quarterly project report that is due no later than July 31, 2006.

Please feel free to contact our office at (402) 471-5409 if you have any questions regarding your project.

Sincerely,

Lisa Beethe

**Grants Administrator** 

LB/tmh

**Enclosures** 

RECEIVED

MAY 25 2006

700 S 16th Street · PO Box 94913 · Lincoln, NE 68509-4913

Phone: 402-471-5409 · Fax: 402-471-8233

www.environmentaltrust.org