



Dave Heineman
Governor

STATE OF NEBRASKA

DEPARTMENT OF NATURAL RESOURCES
Roger K. Patterson
Director

October 28, 2005

IN REPLY TO:

Lisa Beethe
Grants Administrator
Nebraska Environmental Trust
700 South 16th Street
Lincoln, Nebraska 68508-3703

**RE: Progress Report for Project Number 05-161 – Nebraska Augmentation Program for
USDA Conservation Reserve Enhancement Program Efforts**

Dear Ms. Beethe:

Attached is a copy of the progress report for the period of July 1, 2005 to September 30, 2005 for project Number 05-161 – Nebraska Augmentation Program for USDA Conservation Reserve Enhancement Program Efforts. If you have any questions, please don't hesitate to contact me at (402) 471-3955.

Sincerely,

A handwritten signature in cursive script that reads "Steve".

Steve Gaul
Designated Project Sponsor

Attachment

clrshare/planning/gaul

301 Centennial Mall South, 4th Floor • P.O. Box 94676 • Lincoln, Nebraska 68509-4676 • Phone (402) 471-2363 • Telefax (402) 471-2900

An Equal Opportunity/Affirmative Action Employer

Printed with soy ink on recycled paper

DNR 010201



The Nebraska Environmental Trust

preserving NATURAL NEBRASKA™ for future generations

PERIODIC REPORT COVER SHEET AND INSTRUCTIONS

Please use this form to file periodic project reports as required in your Trust grant contract. These reports should consist of the following four parts:

- 1. The Cover Sheet.** Please complete the information below as requested.
- 2. Request for Reimbursement.** You must submit **original** invoices to document each expense for which you request reimbursement, unless otherwise provided in your grant contract. Each invoice must contain the name, address and social security or federal tax identification number of the vendor, and an **itemized list** of services or goods with costs and the dates of service or delivery. If invoices contain non-grant items, clearly note the exceptions. On the reverse of this page you will find a table entitled "Summary of Invoices Submitted for Reimbursement." List each invoice on the table, providing the information as requested. Be sure the expenditure description contains sufficient information to determine that the item or activity is a legitimate project expense. The column "Budget Category" references the categories you created in your contract budget outline: each invoice must identify which category name it falls under. Copy the table if you need additional reporting space. Clip the invoices in the order listed on the Summary sheet.
- 3. Project Narrative.** On a separate page(s), describe project activities, partners and results of the project for this period. If modifications were made to the project, describe the changes and explain why they were necessary. Quantify any results you can, for example, acres restored, pounds recycled, etc.
- 4. Report on Matching and In-Kind Expenditures.** Use this form to report all resources expended on the project other than those funded by the Trust. Examples of these costs could include materials, labor, donations, other matching funds or volunteer labor time.

Project Sponsor: Nebraska Department of Natural Resources

Fiscal Agent: Gayle Starr, Fiscal Officer or Steve Gaul, Designated Project Representative

Fiscal Agent Address: 301 Centennial Mall South, P.O. Box 94676, Lincoln, NE 68509-4676

(street address, city, state, zip code)

Project Title: NE Augmentation Program for USDA Conservation Project No.: 05-161

Reserve Enhancement Program Efforts

Reporting Period: July 1, 2005 to Sept. 30, 2005 Tax I.D. # 47-0491233

TOTAL AMOUNT REQUESTED FOR THIS PERIOD: \$ 8,082.91 ACH or CHECK

I certify that this report is correct and just; that all expenses were necessary expenses of the project and were incurred in accordance with the approved grant agreement, including any amendments thereto; and that progress of the work and services under grant contract is satisfactory and consistent with the amount billed. As the Sponsor named above, or agent thereof, I hereby claim reimbursement from the STATE OF NEBRASKA for the attached and itemized expenses, for which payment has not previously been made by the STATE OF NEBRASKA.

FOR THE SPONSOR:  DATE: 10/27/05
Signature

Steve Gaul TITLE: Designated Project Representative
Typed or Printed Name

Nebraska Environmental Trust Signature DATE: _____



The Nebraska Environmental Trust

Preserving NATURAL NEBRASKA™ for future generations

SUMMARY OF INVOICES SUBMITTED FOR REIMBURSEMENT

Invoice # or Date	Vendor	Description of Services	Budget Category	Invoice Amount
	Nebraska Department of Natural Resources	Services of Jeremy Gehle from July 1, 2005 to September 30, 2005 that were dedicated to CREP	3 - Salary, Benefits and Expenses for Project Administrator	\$8,082.91
			TOTAL:	\$ 8,082.91

Project # 05-161 Project Sponsor: Nebraska Department of Natural Resources

Report for period from July 1, 2005 to September 30, 2005



The Nebraska Environmental Trust

preserving NATURAL NEBRASKA™ for future generations

REPORT ON MATCHING AND IN-KIND EXPENDITURES

Please summarize all resources expended on the project other than those funded by the Trust. Examples of these costs could include materials, labor, donations, other grants, matching funds or volunteer labor time.

ITEM	SOURCE	\$ VALUE
Value of Salary and Benefits Employee #1	NDNR	\$ 1,296.67
Value of Salary & Benefits of Employee #2	NDNR	3,112.36
Value of Salary & Benefits of Employee #3	NDNR	616.72
Value of Salary & Benefits of Employee #4	NDNR	3,184.60
Value of Salary & Benefits of Employee #5	NDNR	926.37
Value of Salary & Benefits of Employee #6	NDNR	2,065.97
Value of Salary & Benefits of Employee #7	NDNR	6,231.02
Value of Salary & Benefits of Employee #8	NDNR	7,044.66
Value of Salary & Benefits of Employee #9	NDNR	62.72
Value of Salary & Benefits of Employee #10	NDNR	11,015.86
	TOTAL: \$	35,556.95

Report for period from July 1, 2005 to September 30, 2005

**PERIODIC REPORT – JULY 1, 2005 TO SEPTEMBER 30, 2005 – *Project 05-161
Nebraska Augmentation Program for Conservation Reserve Enhancement Program Efforts***

The purpose of this project is to administer a major project that will help reduce the quantity of water being used in selected areas of the Platte and Republican River Basins in Nebraska while providing additional conservation/environmental benefits. A number of Nebraska Department of Natural Resources staff have been contributing extensively to early administration of the state funding commitment. One staff member has been redirected specifically to administer program efforts. Salary and benefits for the hours that staff member specifically spend on CREP administration during the July 1 to September 30 time period came to \$8082.91 and are being charged to the Trust with the billing that accompanies this report. Salary and benefits for hours other staff members spent on CREP activities are valued at \$35,556.95 and are being reported as match. The hours and hourly rates per employee are not included in this report but can be provided upon request.

REQUEST FOR REIMBURSEMENT

We are requesting reimbursement in the amount of \$8,082.91 for expenses incurred in the period of July 1, 2005 to September 30, 2005 on the Nebraska Augmentation Program for USDA Conservation Reserve Enhancement Program Efforts. We have provided accompanying documentation of expenses.