

## PERIODIC REPORT COVER SHEET AND INSTRUCTIONS

Please use this form to file periodic project reports as required in your Trust grant contract. These reports should consist of the following four parts:

- The Cover Sheet. Please complete the information below as requested.
- 2. Request for Reimbursement. You must submit <u>original</u> invoices to document each expense for which you request reimbursement, unless otherwise provided in your grant contract. Each invoice must contain the name, address and social security or federal tax identification number of the vendor, and an <u>itemized list</u> of services or goods with costs and the dates of service or delivery. If invoices contain non-grant items, clearly note the exceptions. On the reverse of this page you will find a table entitled "Summary of Invoices Submitted for Reimbursement." List each invoice on the table, providing the information as requested. Be sure the expenditure description contains sufficient information to determine that the item or activity is a legitimate project expense. The column "Budget Category" references the categories you created in your contract budget outline: each invoice must identify which category name it falls under. Copy the table if you need additional reporting space. Clip the invoices in the order listed on the Summary sheet.
- 3. **Project Narrative.** On a separate page(s), describe project activities, partners and results of the project for this period. If modifications were made to the project, describe the changes and explain why they were necessary. Quantify any results you can, for example, acres restored, pounds recycled, etc.
- 4. Report on Matching and In-Kind Expenditures. Use this form to report all resources expended on the project other than those funded by the Trust. Examples of these costs could include materials, labor, donations, other matching funds or volunteer labor time.

roject Sponsor: Nebraska Department of Natural Resources
scal Agent: Steve Gaul, Designated Project Representative; Rex Gittins, Fiscal Agent  Nebraska Department of Natural Resources, 301 Centennial Mall South  scal Agent Address: P.O. Box 94676, Lincoln, NE 68509-4676
oject Title: Enhancing the Value of Water through  Management Education  Project No.: 08-164  porting Period: July 1, 2008 to Sept. 30,2008Tax I.D. # 47-0491233
OTAL AMOUNT REQUESTED FOR THIS PERIOD: \$ 7458.36 ACH or CHECK
ertify that this report is correct and just; that all expenses were necessary expenses of the project and were incurred in accordance with approved grant agreement, including any amendments thereto; and that progress of the work and services under grant contract is sfactory and consistent with the amount billed. As the Sponsor named above, or agent thereof, I hereby claim reimbursement from STATE OF NEBRASKA for the attached and itemized expenses, for which payment has not previously been made by the STATE NEBRASKA.
R THE SPONSOR: DATE: 10/30/08
Steve Gaul TITLE: Designated Project Representation
Nebraska Environmental Trust Signature  DATE:
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## The Nebraska Environmental Trust

# SUMMARY OF INVOICES SUBMITTED FOR REIMBURSEMENT

Invoice # or Date	Vendor	Description of Services	Budget Category	Invoice Amount
90060835 10/15/08	University of Nebraska	Project Coordination	#3 Personnel and Fringe Benefits	\$7458.36
		·		
	-			
	-			
			TOTAL:	\$ 7458.36
<b>Project</b> # 08-164	. 79	Project Sponsor: Nebraska Department of Natural	Department of Natural	Resources

Summary of Invoices.pub 4/1/03

Report for period from July 1, 2008

to September 30, 2008



## REPORT ON MATCHING AND IN-KIND EXPENDITURES

Please summarize all resources expended on the project other than those funded by the Trust. Examples of these costs could include materials, labor, donations, other grants, matching funds or volunteer labor time.

ITEM	SOURCE	\$ VALUE
Salaries and Wages	University of Nebraska	\$ 5325.06
Employee Benefits	University of Nebraska	1545.75
Unrecovered Individual Cost	University of Nebraska	2946.05
Travel Expense and Wages for Educational Session	Reinke Mfg.	517.00
Wages for meeting	Lindsay Corp.	100.00
Travel Expense	Lindsay Corp.	128.70
Wages for Lincoln Meeting	T & L Irrigation	400.00
Travel for Lincoln Meeting	T & L Irrigation	105.00
Wages for T and L Meeting Preparation	T & L Irrigation	100.00
T and L Personal Training (8)	T & L Irrigation	800.00
Creating & Designing Logo for Center Pivot Water Conservation Project by David Day & Assoc.	Valmont	3100.00
Wages for Scheduling Activity for Center Pivot Water Conservation Project Meeting	Valmont	50.00
	TOTAL:	<b>\$</b> 15117.56

Report for period from	to	

#### PROJECT NARRATIVE / PERIODIC REPORT July 1, 2008 to September 30, 2008

Project 08-164 Enhancing the Value of Water Through Management Education

A meeting with the project management team / pivot manufacturer's group was held on July 11, 2008 and project coordinator Chuck Burr was introduced. A logo has been developed for the project and will be used to "brand" the presentations. The project coordinator spent three days at Husker Harvest Days talking about improving pivot efficiency and water quality with attendees. The project coordinator also was asked to give a project update at the Nebraska Association of Resources Districts meeting in Kearney.

Chuck Burr and Bio-Systems Engineering Professor Derrel Martin met with the T&L Representatives in Hastings. Burr and Martin provided a project update as well as presented two educational sessions. An Extension Irrigation staff retreat was held October 8. Additional dates for pivot manufacturer dealer meetings have been scheduled for December. Educational programs will be provided for dealers to choose from for this winter. During the quarter there were expenditures billed to the Trust in the amount of \$7,458.36 for project coordinator wages and expenses. In kind expenses included \$9,816.86 for the University of Nebraska and a total of \$5,300.70 combined for the members of the pivot manufacturers group.

## REQUEST FOR REIMBURSEMENT July 1, 2008 to September 30, 2008 Project 08-164 Enhancing the Value of Water through Management Education

A request for reimbursement in the amount of \$7,458.36 is enclosed.

## Nebraska

UNIVERSITY OF NEBRASKA-LINCOLN

**INTERAGENCY BILLING #512** 

LINCOLN, NE 68588-0439

#### **UNL INTERAGENCY BILLING INVOICE**

**REMIT TO:** 

Invoice Number 900 6835

Page:

1 of 1

Invoice Date:

10/15/08

**Due Upon Receipt** 

**BILLING ADDRESS:** 

P.O. BOX 880439

**CUSTOMER/SHIP TO ADDRESS:** 

NE Dept of Natural Resources PO Box 94676 301 Centennial Mall South Lincoln, NE 68509-4676

> Item Number 001

Description of Charges

<u>Amount</u>

7,458.36

Request for reimbursement for project "Enhancing the Value of Water Throug

Management Education" directed by Ronald Yoder

RECEIVED

OCT 1 5 2008

UNLACCOUNING

Balance Due

7,458.36

Departmental Information	n:
Campus Billing Dept.	SPONSORED PROGRAMS
Contact Name:	KATHI MALONE
Phone:	472-3430
Phone:	20980498 Ore

SAP Cost Object	G/L Account	Amount
26-6321-0159-001	462102	7,458.36
<del></del>		
	Total	7,458.36



TO:

NE Dept of Natural Resources 301 Centennial Mall PO Box 94676 Lincoln, NE 68509-4676 OFFICE OF SPONSORED PROGRAMS
Post-Award Administration
303 Canfield Administration Building
Lincoln, NE 68588-0431
FED ID # 47-0491233

AGREEMENT TITLE/CONTRACT NUMBER:

Enhancing the Value of Water Through Manage

Education

INVOICE PERIOD: 7/1/2008 to 9/30/2008

INVOICE/REPORT: 26-6321-0159-001-02

Directed by Ronald Yoder

REFERENCE NUMBER: 26-6321-0159-001

ANALYSIS OF C	LAIMED CURRENT AND CUM	IULATIVE COSTS	
MAJOR COST ELEMENTS	MATCH AMOUNT FOR CURRENT PERIOD	AMOUNT FOR CURRENT PERIOD	CUM. AMOUNT FROM INCEPTION TO DATE
Salaries and Wages	\$5,325.06	\$5,325.06	\$5,325.06
Employee Benefits	\$1,545.75	\$1,545.77	\$1,545.77
Consumable Supplies		\$0.00	\$0.00
Travel-Domestic		\$587.53	\$587.53
Operating Expenses		\$0.00	\$0.00
Equipment		\$0.00	\$0.00
Indirect Cost		\$0.00	\$0.00
Unrecovered Indirect Cost	\$2,946.05	\$0.00	\$0:00
Total Amount	\$9,816.86	\$7,458.36	\$7,458.36

**Payment Requested** 

\$7,458.36

NOTE: Payment due in 30 days -

November 14, 2008

#### PLEASE REMIT A COPY OF THE INVOICE ALONG WITH THE PAYMENT.

"I certify that all expenditures reported (or payment requested) are for appropriate purposes and in accordance with the agreements noted above."

Kathi Maloke

Date:

October 15, 2008

Kathi Malone - Project Specialist

(402) 472-3430

kmalone2@unl.edu

UNFORM2 07-04

#### Enhancing the Value of Water Through Management Education NE Natural Resources UNL 26-6321-0159-001

Expenses for Period: 7/1/2008 to 9/30/2008

Expenses for Period	a:	//1/2008 to 9/30/2008	movements of the contraction	The comment of the co	document_description
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2663210159001 511	1100	University Salary Payroll 07/31/08		20080731	
2663210159001 511	1100	University Salary Payroll 08/29/08		20080829	
2663210159001 511	1100	University Salary Payroll 09/30/08		20080930	
PERSONNEL			5,325.06		
2663210159001 519	100	University Salary Payroll 07/31/08		20080731	
2663210159001 519	9100	University Salary Payroll 08/29/08	142.00	20080829	
2663210159001 519	9100	University Salary Payroll 09/30/08	142.00	20080930	
2663210159001 519	9200	University Salary Payroll 07/31/08	132.98	20080731	
2663210159001 519		University Salary Payroll 08/29/08	132.97	20080829	
2663210159001 519		University Salary Payroll 09/30/08	132.98	20080930	
2663210159001 519	300	University Salary Payroll 07/31/08	239.65	20080731	
2663210159001 519		University Salary Payroll 08/29/08	239.65	20080829	
2663210159001 519	_	University Salary Payroll 09/30/08	239.65	20080930	
2663210159001 519	9400	University Salary Payroll 07/31/08	0.63	20080731	
		University Salary Payroll 08/29/08	0.63	20080829	
2663210159001 519		University Salary Payroll 09/30/08		20080930	
BENEFITS			1,545.77		
2663210159001 541	110	HASTINGS, NE Lodging	64.07	20080901	CHARLES BURR
		HOLDREGE, HA Mileage Allowance	277.75	20080717	CHARLES BURR
	$\overline{}$	LINCOLN, NE Mileage Allowance	181.35	20080812	CHARLES BURR
	_	HASTINGS, NE Mileage Allowance	64.36	20080901	CHARLES BURR
TRAVEL			587.53		

TRAVEL

#### TOTAL EXPENSES THIS PERIOD

7,458.36

Salary Detail			ing and the second second second		account desc
cost_object	account	employee_name	amount		
2663210159001	511100	Burr, Charles A	1,775.02	20080731	Faculty - Permanent
2663210159001	511100	Burr, Charles A	1,775.02	20080829	Faculty - Permanent
2663210159001	511100	Burr, Charles A	1,775.02	20080930	Faculty - Permanent
2663210159001		Burr, Charles A	142.00	20080731	Retirement Contribution
2663210159001	519100	Burr, Charles A	142.00	20080829	Retirement Contribution
2663210159001	-	Burr, Charles A	142.00	20080930	Retirement Contribution
2663210159001		Burr, Charles A	132.98	20080731	FICA Contribution
2663210159001		Burr, Charles A	132.97	20080829	FICA Contribution
2663210159001		Burr, Charles A	132.98	20080930	FICA Contribution
2663210159001		Burr, Charles A	239.65	20080731	Health Insurance Contribution
2663210159001		Burr, Charles A	239.65	20080829	Health Insurance Contribution
2663210159001		Burr, Charles A	239.65	20080930	Health Insurance Contribution
2663210159001		Burr, Charles A	0.63	20080731	Life Insurance Contribution
2663210159001			0.63	20080829	Life Insurance Contribution
2663210159001		Burr, Charles A	0.63	20080930	Life Insurance Contribution
	2.2.700		6.870.83		

6,870.83

Invoice # or Date	Vendor	Description of Services	Budget Category	Invoice Amount
20080717	CHARLES BURR	HOLDREGE, HA Mileage Allowance	Travel	277.75
20080731		University Salary Payroll 07/31/08	Personnel	1,775.02
20080731		University Salary Payroll 07/31/08	Personnel	142.00
20080731		University Salary Payroll 07/31/08	Personnel	132.98
20080731		University Salary Payroll 07/31/08	Personnel	239.65
20080731		University Salary Payroll 07/31/08	Personnel	0.63
20080812	CHARLES BURR	LINCOLN, NE Mileage Allowance	Travel	181.35
20080829		University Salary Payroll 08/29/08	Personnel	1,775.02
20080829		University Salary Payroll 08/29/08	Personnel	142.00
20080829		University Salary Payroll 08/29/08	Personnel	132.97
20080829		University Salary Payroll 08/29/08	Personnel	239.65
20080829		University Salary Payroll 08/29/08	Personnel	0.63
20080901	CHARLES BURR	HASTINGS, NE Lodging	Travel	64.07
20080901	CHARLES BURR	HASTINGS, NE Mileage Allowance	Travel	64.36
20080930		University Salary Payroll 09/30/08	Personnel	1.775.02
20080930		University Salary Payroll 09/30/08	Personnel	142.00
20080930		University Salary Payroll 09/30/08	Personnel	132.98
20080930		University Salary Payroll 09/30/08	Personnel	239.65
20080930		University Salary Payroll 09/30/08	Personnel	0.63
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