

PERIODIC REPORT COVER SHEET AND INSTRUCTIONS

Please use this form to file periodic project reports as required in your Trust grant contract. These reports should consist of the following four parts:

- 1. The Cover Sheet. Please complete the information below as requested.
- 2. Request for Reimbursement. You must submit <u>original</u> invoices to document each expense for which you request reimbursement, unless otherwise provided in your grant contract. Each invoice must contain the name, address and social security or federal tax identification number of the vendor, and an <u>itemized list</u> of services or goods with costs and the dates of service or delivery. If invoices contain non-grant items, clearly note the exceptions. On the reverse of this page you will find a table entitled "Summary of Invoices Submitted for Reimbursement." List each invoice on the table, providing the information as requested. Be sure the expenditure description contains sufficient information to determine that the item or activity is a legitimate project expense. The column "Budget Category" references the categories you created in your contract budget outline: each invoice must identify which category name it falls under. Copy the table if you need additional reporting space. Clip the invoices in the order listed on the Summary sheet.
- 3. **Project Narrative.** On a separate page(s), describe project activities, partners and results of the project for this period. If modifications were made to the project, describe the changes and explain why they were necessary. Quantify any results you can, for example, acres restored, pounds recycled, etc.
- 4. Report on Matching and In-Kind Expenditures. Use this form to report all resources expended on the project other than those funded by the Trust. Examples of these costs could include materials, labor, donations, other matching funds or volunteer labor time.

| Project Sponsor: Nabraska Department of 1 | JAtural Resources |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|
| Fiscal Agent: GAYLE STAFF, FISCAL OFFICER OF 5 | LEVE GALL DESIGNATED PROJECT REPRESENTATIVE |
| Fiscal Agent Address: Nobra Ka Department of Natural Ka-our | ES. PD Box 94676 301 Caternal Mill Footh 1 wood, It GREGELV |
| Project Title: Water Police, Stude Hors of | ES. PO Box 94676 301 Catemat Mall South Lowcola No 68509-46 Code) Project No.: 03-164 |
| Reporting Period: Jul. 1, 2004 to Sept 30. 2004 Tax I. | D.#_47-0491233 |
| TOTAL AMOUNT REQUESTED FOR THIS PERIOD: \$ 903 | ACH or CHECK |
| I certify that this report is correct and just; that all expenses were nece the approved grant agreement, including any amendments thereto; an satisfactory and consistent with the amount billed. As the Sponsor nathe STATE OF NEBRASKA for the attached and itemized expenses, OF NEBRASKA. | that progress of the work and services under grant contract is |
| FOR THE SPONSOR: | DATE: October 27, 2004 |
| Signature | |
| Typed or Printed Name | TITLE: Verignated Propert Representative |
| | |
| | |
| | DATE: |
| Nebraska Environmental Trust Signature | 211111. |

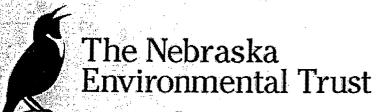
The Nebraska Environmental Trust

SUMINIARY OF INVOICES SUBMITTED FOR REIMBURSEMENT

| Invoice # or Date | Vendor | Description of Services | Budget Category | Invoice Amount |
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| Project# | | Project Sponsor: | | |

Summary of Invoices pub 4/1/03

Report for period from



REPORT ON MATCHING AND IN-KIND EXPENDITURES

preserving NATURAL NEBRASKA™ for future generations

Please summarize all resources expended on the project other than those funded by the Trust. Examples of these costs could include materials, labor, donations, other grants, matching funds or volunteer labor time.

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| ITEM | SOURCE | \$ VALUE |
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| | TOTAL: | \$ |
| Report for period from | to | |