



The Nebraska
Environmental Trust

preserving NATURAL NEBRASKA™ for future generations

Mike Johanns, Governor

Mary A. Harding, Executive Director

RECEIVED

OCT 7 2004

DEPARTMENT OF
NATURAL RESOURCES

October 6, 2004

Mr. Steve Gaul
Nebraska Department of Natural Resources
4th Floor – NSOB
INTERAGENCY MAIL

RE: Project Number 04-168 – Republican Basin Water Meter Proposal

Dear Mr. Gaul:

We acknowledge receipt of your most recent project report. We are enclosing the forms for submission of your next quarterly project report that is due by October 31, 2004.

Please feel free to contact our office at (402) 471-5409 if you have any questions regarding your project.

Sincerely,

Lisa Beethe
Grants Administrator

LB/tmh

Enclosures



Focus On Equipment/Real Estate Purchases

Mike Johanns, Governor

Board of Trustees

Warren Arganbright
Valentine

Barbara Batie
Lexington

John Campbell
Omaha

Paul Dunn
Omaha

Gloria Erickson
Holdrege

Vince Kramper
Dakota City

Robert Krohn
Omaha

Rob Ravenscroft
Lincoln

Susan Seacrest
Lincoln

Rex Amack
Nebraska Game and Parks Commission

Merlyn Carlson
Nebraska Department of Agriculture

Mike Linder
Nebraska Department of Environmental
Quality

Dick Nelson
Health and Human Services Department
of Regulation and Licensure

Roger Patterson
Nebraska Department of Natural
Resources

Trust Staff

Mary Harding, Executive Director
Lisa Beethe, Grants Administrator
Tina Harris, Grants Assistant
Neil Watson, Public Information Officer
Dalene Wiess, Administrative Secretary

If equipment or real estate purchases are part of your grant then these reminders will help you complete your documentation of these purchases to the Trust.

Equipment Purchases

- Bids - 2 bids required if equipment is valued at \$1,000 or more.
- Insurance - Property insurance required on all equipment valued at \$1,000 or more. All risk property damage insurance is required - must cover a physical loss or damage including theft, vandalism and malicious mischief. Amount of insurance must equal the replacement value of the equipment. The Nebraska Environmental Trust must be named a beneficiary on the policy. The Trust will request a copy of your current insurance policy each year on or about the renewal date of the policy. We require proof of insurance for the "useful life of the equipment" as determined by the State of Nebraska depreciation table.

- Transfer/Disposal of Equipment - A grantee may not sell, trade, transfer or encumber equipment without written approval from the Trust.

Real Estate Purchases

- Prior to closing - A copy of the signed purchase agreement and title insurance commitment are required with your request for disbursement.
- Following closing - A copy of the recorded deed and a settlement statement are required to confirm conveyance of the property. A complete description of the property acquired must also be included - # acres, legal description, type of property (wetland, upland, forest, prairie, wooded, buffer, riparian) and when taxes are next due by the new owners.
- Property Taxes - Property taxes must continue to be paid on any property purchased in whole or in part with Trust funds. Evidence of payment must be submitted to the Trust office (paid receipt or bill w/ cancelled checks).

2005 APPLICATION DEADLINE APPROACHING

The 2005 grant application deadline is September 7, 2004 by 5:00 pm. Go to our web site www.environmentaltrust.org for an application or call our office for a paper application packet. Please contact our office to discuss your application ideas or if you have any questions about the application process.