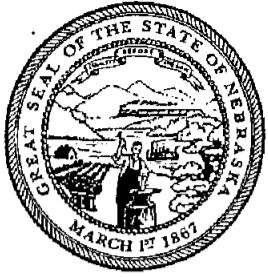


- ① First Review Period Short
  - ② TWA Report on Comments
  - ③ NEXT Review Period - First Review 8/1  
8/1 8/14 Second Review Period
  - ④ New Time September mtg Sept 15  
instead of 14
  - ⑤ NEXT mtg Aug 10 8 AM
-

# STATE OF NEBRASKA



DEPARTMENT OF NATURAL RESOURCES  
Roger K. Patterson  
Director

October 3, 2003

IN REPLY REFER TO:

Mike Johanns  
Governor

Lisa Beethe  
Grants Administrator  
Nebraska Environmental Trust  
2200 N. 33<sup>rd</sup> St.  
P.O. Box 30370  
Lincoln, NE 68503-0370

**RE: Progress Report for Project Number 03-164 – LB 1003 Water Policy Study/Project**

Dear Ms. Beethe:

Attached is a copy of the progress report for the period of July 1, 2003 to September 30, 2003 for Project Number 03-164 – LB 1003 Water Policy Study/Project. If you have any questions, please don't hesitate to contact me at (402) 471-3955.

Sincerely,

A handwritten signature in black ink that reads "Steve Gaul".

Steve Gaul  
Designated Project Representative

sg  
Attachment



# The Nebraska Environmental Trust

preserving NATURAL NEBRASKA™ for future generations

## PERIODIC REPORT COVER SHEET AND INSTRUCTIONS

Please use this form to file periodic project reports as required in your Trust grant contract. These reports should consist of the following four parts:

- The Cover Sheet.** Please complete the information below as requested.
- Request for Reimbursement.** You must submit original invoices to document each expense for which you request reimbursement, unless otherwise provided in your grant contract. Each invoice must contain the name, address and social security or federal tax identification number of the vendor, and an itemized list of services or goods with costs and the dates of service or delivery. If invoices contain non-grant items, clearly note the exceptions. On the reverse of this page you will find a table entitled "Summary of Invoices Submitted for Reimbursement." List each invoice on the table, providing the information as requested. Be sure the expenditure description contains sufficient information to determine that the item or activity is a legitimate project expense. The column "Budget Category" references the categories you created in your contract budget outline: each invoice must identify which category name it falls under. Copy the table if you need additional reporting space. Clip the invoices in the order listed on the Summary sheet.
- Project Narrative.** On a separate page(s), describe project activities, partners and results of the project for this period. If modifications were made to the project, describe the changes and explain why they were necessary. Quantify any results you can, for example, acres restored, pounds recycled, etc.
- Report on Matching and In-Kind Expenditures.** Use this form to report all resources expended on the project other than those funded by the Trust. Examples of these costs could include materials, labor, donations, other matching funds or volunteer labor time.

**Project Sponsor:** Nebraska Water Policy Task Force/Nebraska Department of Natural Resources

**Fiscal Agent:** Steve Gaul, Designated Project Representative or Gayle Starr, Fiscal Officer, NDNR

**Fiscal Agent Address:** P.O. Box 94676, Lincoln, NE 68509-4676  
(street address, city, state, zip code)

**Project Title:** LB1003 Water Policy Study/Project **Project No.:** 03-164

**Reporting Period:** July 1, 2003 through September 30, 2003 **Tax I.D. #** 47-0491233

**TOTAL AMOUNT REQUESTED FOR THIS PERIOD:** \$ 0.00 **ACH or CHECK**

I certify that this report is correct and just; that all expenses were necessary expenses of the project and were incurred in accordance with the approved grant agreement, including any amendments thereto; and that progress of the work and services under grant contract is satisfactory and consistent with the amount billed. As the Sponsor named above, or agent thereof, I hereby claim reimbursement from the STATE OF NEBRASKA for the attached and itemized expenses, for which payment has not previously been made by the STATE OF NEBRASKA.

**FOR THE SPONSOR:** \_\_\_\_\_ **DATE:** 10/1/03  
Signature

Robert Stephen Gaul **TITLE:** Designated Project Representative  
Typed or Printed Name

\_\_\_\_\_  
Nebraska Environmental Trust Signature **DATE:** \_\_\_\_\_



# The Nebraska Environmental Trust

Preserving NATURAL NEBRASKA™ for future generations

## SUMMARY OF INVOICES SUBMITTED FOR REIMBURSEMENT

Invoice # or Date	Vendor	Description of Services	Budget Category	Invoice Amount
<b>TOTAL:</b>				<b>\$</b>

Project # \_\_\_\_\_ Project Sponsor: \_\_\_\_\_

Report for period from \_\_\_\_\_ to \_\_\_\_\_



**PERIODIC REPORT – JULY 1, 2003 TO SEPTEMBER 30, 2003 - PROJECT 03-164 LB 1003 WATER POLICY STUDY / PROJECT**

The purpose of this project is to review specific issues related to Nebraska surface water and groundwater law and to identify options and make recommendations to the Governor and Legislature relating to water policy changes deemed desirable by a 49 member water policy task force. Work began in early July 2002 and the task force held its first meeting on July 29, 2002. Expenses have included meeting expenses for task force members, consultant expenses for facilitation, and other meeting related expenses. Between July 1, 2003 and September 30, 2003 there was one meeting of the full 49 member task force and three meetings of an eleven member executive committee as well as a great number of subcommittee meetings. The Executive Committee meetings generally also had strong attendance from regular committee members.

Subcommittees have been formed at various points to deal with a number of issues, including: surface water transfers, groundwater transfers, over-appropriation, inequities/compensation, funding, and presentation of task force findings/recommendations. Subcommittee meetings have generally been attended by about 4 to 12 members with multiple meetings of the inequities/compensation, surface water transfers, groundwater transfers, and funding subcommittees occurring during the reporting period. The task force is well into the process of developing draft proactive legislation that deals with each issue. The 49 members of the task force represent a broad cross-section of water interests.

For this period of the grant, all expenses were charged to matching sources rather than the Environmental Trust grant. Project expenses to date have been substantially less than originally estimated.



**Mike Johanns, Governor**

### Board of Trustees

Warren Arganbright  
Valentine

Paul Dunn  
Omaha

Gloria Erickson  
Holdrege

Dick Gady  
Omaha

Vince Kramper  
Dakota City

Vacant  
District 2

Barbara Batie  
Lexington

Rob Ravenscroft  
Lincoln

Susan Seacrest  
Lincoln

Rex Amack  
Nebraska Game and Parks Commission

Merlyn Carlson  
Nebraska Department of Agriculture

Mike Linder  
Nebraska Department of Environmental  
Quality

Dick Nelson  
Health and Human Services Department  
of Regulation and Licensure

Roger Patterson  
Nebraska Department of Natural  
Resources

### Trust Staff

Mary Harding, Executive Director  
Lisa Beebe, Grants Administrator  
Tina Harris, Grants Assistant  
Beki Maahs, Administrative Secretary  
Neil Watson, Public Information Officer

## Focus On Equipment/Real Estate Purchases

If equipment or real estate purchases are part of your grant then these reminders will help you complete your documentation of these purchases to the Trust.

### Equipment Purchases

- Bids - 2 bids required if equipment is valued at \$1,000 or more.
- Insurance - Property insurance required on all equipment valued at \$1,000 or more. All risk property damage insurance is required - must cover a physical loss or damage including theft, vandalism and malicious mischief. Amount of insurance must equal the replacement value of the equipment. The Nebraska Environmental Trust must be named a beneficiary on the policy. The Trust will request a copy of your current insurance policy each year on or about the renewal date of the policy. We require proof of insurance for the "useful life of the equipment" as determined by the State of Nebraska depreciation table.
- Transfer/Disposal of Equipment - A grantee may not sell, trade, transfer or encumber equipment without written approval from the Trust.

### Real Estate Purchases

- Prior to closing - A copy of the signed purchase agreement and title insurance commitment are required with your request for disbursement.
- Following closing - A copy of the recorded deed and a settlement statement are required to confirm conveyance of the property. A complete description of the property acquired must also be included - # acres, legal description, type of property (wetland, upland, forest, prairie, wooded, buffer, riparian) and when taxes are next due by the new owners.
- Property Taxes - Property taxes must continue to be paid on any property purchased in whole or in part with Trust funds. Evidence of payment must be submitted to the Trust office (paid receipt or bill w/ cancelled checks).

### 2004 APPLICATION DEADLINE APPROACHING

The 2004 grant application deadline is September 8, 2003 by 5:00 pm. Go to our web site [www.environmentaltrust.org](http://www.environmentaltrust.org) for an application or call our office for a paper application packet. Please contact our office to discuss your application ideas or if you have any questions about the application process.