

**WATER USE REPORT  
RECREATIONAL USE**

**IMPORTANT: YOU MUST REPORT ANNUAL USAGE OR THE REASON FOR NON-USAGE, IN ORDER TO PROTECT YOUR RIGHT TO USE WATER**

This is the annual Water Use Report required to retain all Vested or Appropriation Rights. Please begin by reading the instructions for Part A on the reverse side of this page. Also present are instructions for name and address changes, **which include information needed if you have disposed of your interest in any one or more of the water right file numbers listed below.** If you have any questions on how to complete this form, please contact the Water Use Coordinator at (785) 564-6638. Please make a copy of the entire Water Use Report for your records, and return the original report to:

Water Use Coordinator  
Kansas Department of Agriculture  
Division of Water Resources  
1320 Research Park Drive  
Manhattan, KS 66502

**IMPORTANT**

**COMPLETE AND RETURN BY MARCH 1, 2018**

**PART A: POINTS OF DIVERSION**

**CERTIFIED MAIL RECOMMENDED**

| Water Right File Number   | Legal Descriptions Point(s) of Diversion | Water Meter Data              |                            |                           | UNIT | Hours | Pump Rate (gpm) | Well Data  |                |      |
|---|--|-------------------------------|----------------------------|---------------------------|------|-------|-----------------|------------|----------------|------|
|   |  | Beginning Water Meter Reading | Ending Water Meter Reading | Metered Quantity Of Water |      |       |                 | Well Depth | Depth to Water | Date |
| 38137-00 3740N 4518W 20-27S- 1W 6                                       |  | <del>88,414,200</del>         | <del>88,414,200</del>      | <del>0</del>              |      |       |                 |            |                |      |
| H<br>POND HAS CURRENTLY BEEN ELIMINATED DUE TO NEW IMPROVEMENTS L.D. H. |  |                               |                            |                           |      |       |                 |            |                |      |

Water Resources Received  
**MAR 02 2018**  
KS Dept Of Agriculture

If water was diverted by a dam or other physical structure to create a water impoundment, please circle the approximate stages of the impoundment below. If more than one impoundment is shown above, duplicate this information for each impoundment shown. All dates are for the previous calendar year.

March 1 November 1 **031 000**  
 Empty  1/4    1/2    3/4    Full    Empty  1/4    1/2    3/4    Full    Empty     1/4    1/2    3/4    Full

Date: \_\_\_\_\_ Telephone: ( ) \_\_\_\_\_

Email: \_\_\_\_\_

**17 11197 1480 16 1 - REC Staff SG**  
 YEAR PIN PERSON ID FO CO GMD

\_\_\_\_\_  
Name (Printed or Typed)

**CITY OF WICHITA PARKS & RECREATION  
BUFFALO PARK  
455 N MAIN  
WICHITA, KS 67202**

\_\_\_\_\_  
Name (Signature)

\_\_\_\_ Owner    \_\_\_\_\_ Tenant    \_\_\_\_\_ Agent

**WATER USE REPORT  
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**NOTE:** If you hold water rights for uses other than recreational, the appropriate Water Use Report(s) will be mailed under separate cover.

**INSTRUCTIONS AND DEFINITIONS FOR PART A:**

- Water Right File Number:** The file number that was originally assigned by the Division of Water Resources to the application for permit to appropriate water for beneficial use or the file number that was originally assigned to the order determining and establishing a vested right to continue the beneficial use of water.
- Point of Diversion:** The point from which water is obtained, be it a well, dam or intake. **If no water was used from one or more points of diversion, then the reason for non-usage must be given for each of the points of diversion.**
- Legal Descriptions:** **If an error exists in a legal description, mark through the incorrect portion and enter the correct description immediately above it.** The location of each point of diversion is given by a qualifier followed by the section, township, and range. The qualifier is used to describe the specific location of the point of diversion within the section. For example, "NC S2 NW" reads "near the center of the South Half of the Northwest Quarter." The qualifiers may be the number of feet North and number of feet West of the Southeast corner of the section. In some cases, a portion is included on the next line following the term "aka" (also known as).
- Water Meter Data:** If the meter has malfunctioned during the year, please indicate in this space and provide hours pumped and pump rate.
- Beginning Meter Reading:** If a WATER METER is installed, report this year's BEGINNING METER READING (this is the same as last year's ending meter reading), APPLYING ANY MULTIPLICATION FACTOR SHOWN ON THE FACE OF THE METER.
- Ending Meter Reading:** If a WATER METER is installed report this year's ENDING METER READING, APPLYING ANY MULTIPLICATION FACTOR SHOWN ON THE FACE OF THE METER.
- Metered Quantity:** If a WATER METER is installed, subtract this year's beginning meter reading from this year's ending meter reading and report the difference, APPLYING ANY MULTIPLICATION FACTOR SHOWN ON THE FACE OF THE METER. Please have the water meter checked to verify its accuracy, if it has not been checked by a qualified person within the past three years.
- Meter Unit:** Indicate the unit of measure recorded by your water meter (enter "A" for acre-feet, "AI" for acre-inches or "G" for gallons).
- Hours Pumped:** Enter the number of hours the pump was operated during the calendar year.
- Est. Pump Rate:** Enter the average rate of pumping in gallons per minute.
- Well Data:** Well Depth: enter the depth to bottom of well in feet.  
Depth to Water: enter the depth to water in feet.  
Date Measured: enter the date of the last depth to water measurement.

**INSTRUCTIONS FOR NAME, ADDRESS CHANGES:**

1. Please check your name and address, which is printed on the reverse side of this page in the lower left corner. If it is incorrect or incomplete, make any necessary changes in the space provided below. If you are no longer the person responsible for completing this report for one or more of the water right file numbers listed on the reverse side of this page, please print or type the information requested below.

Check one:       Address Correction                       New Correspondent                       New Owner

Water Right File Number(s): \_\_\_\_\_

Name of New Owner/Title: \_\_\_\_\_

Address: \_\_\_\_\_

Date of Change:                      Month \_\_\_\_\_                      Year \_\_\_\_\_                      Telephone: (\_\_\_\_) \_\_\_\_\_

IF YOU HAVE ADDITIONAL INFORMATION REGARDING THIS WATER USE REPORT, PROVIDE BELOW OR ATTACH ANOTHER PAGE.