2016 WATER USE REPORT RECREATIONAL USE

IMPORTANT: YOU MUST REPORT ANNUAL USAGE OR THE <u>REASON</u> FOR NON-USAGE, IN ORDER TO PROTECT YOUR RIGHT TO USE WATER

This is the annual Water Use Report <u>required</u> to retain all Vested or Appropriation Rights. Please begin by reading the instructions for Part A on the reverse side of this page. Also present are instructions for name and address changes, which include information needed if you have disposed of your interest in any one or more of the water right file numbers listed below. If you have any questions on how to complete this form, please contact the Water Use Coordinator at (785) 564-6638. Please make a copy of the entire Water Use Report for your records, and return the original report to:

Water Use Coordinator Kansas Department of Agriculture Division of Water Resources 1320 Research Park Drive Manhattan, KS 66502

Beginning

Water Meter

Legal Descriptions

Water Meter Data Ending

Water Meter

Metered

Quantity

IMPORTANT

COMPLETE AND RETURN BY MARCH 1, 2017

Pump

Rate

Well Data

Depth

to

PART A: POINTS OF DIVERSION

Water Right

CERTIFIED MAIL RECOMMENDED

File Number		Point(s) of I			Reading	Reading	Of Water	j'	Hours	(gpm)	Depth	Water	Date	
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WATER USE REPORT RECREATIONAL USE

NOTE: If you hold water rights for uses other than recreational, the appropriate Water Use Report(s) will be mailed under separate cover.

INSTRUCTIONS AND DEFINITIONS FOR PART A:

The file number that was originally assigned by the Division of Water Resources to the application for permit to Water Right File Number: appropriate water for beneficial use or the file number that was originally assigned to the order determining and establishing a vested right to continue the beneficial use of water. The point from which water is obtained, be it a well, dam or intake. If no water was used from one or more points of Point of Diversion: diversion, then the reason for non-usage must be given for each of the points of diversion. If an error exists in a legal description, mark through the incorrect portion and enter the correct description Legal Descriptions: immediately above it. The location of each point of diversion is given by a qualifier followed by the section, township, and range. The qualifier is used to describe the specific location of the point of diversion within the section. For example, "NC S2 NW" reads "near the center of the South Half of the Northwest Quarter." The qualifiers may be the number of feet North and number of feet West of the Southeast corner of the section. In some cases, a portion is included on the next line following the term "aka" (also known as). Water Meter Data: If the meter has malfunctioned during the year, please indicate in this space and provide hours pumped and pump rate. If a WATER METER is installed, report this year's BEGINNING METER READING (this is the same as last year's ending **Beginning Meter Reading:** meter reading), APPLYING ANY MULTIPLICATION FACTOR SHOWN ON THE FACE OF THE METER. If a WATER METER is installed report this year's ENDING METER READING, APPLYING ANY MULTIPLICATION **Ending Meter Reading:** FACTOR SHOWN ON THE FACE OF THE METER. If a WATER METER is installed, subtract this year's beginning meter reading from this year's ending meter reading and **Metered Quantity:** report the difference, APPLYING ANY MULTIPLICATION FACTOR SHOWN ON THE FACE OF THE METER. Please have the water meter checked to verify its accuracy, if it has not been checked by a qualified person within the past three Indicate the unit of measure recorded by your water meter (enter "A" for acre-feet, "AI" for acre-inches or "G" for gallons). **Meter Unit:** Hours Pumped: Enter the number of hours the pump was operated during the calendar year. Enter the average rate of pumping in gallons per minute. Est. Pump Rate: Well Data: Well Depth: enter the depth to bottom of well in feet. Depth to Water: enter the depth to water in feet. Date Measured: enter the date of the last depth to water measurement. INSTRUCTIONS FOR NAME, ADDRESS CHANGES: Please check your name and address, which is printed on the reverse side of this page in the lower left corner. If it is incorrect or incomplete, make any necessary changes in the space provided below. If you are no longer the person responsible for completing this report for one or more of the water right file numbers listed on the reverse side of this page, please print or type the information requested below. ____ New Correspondent Address Correction New Owner Check one: Water Right File Number(s):

IF YOU HAVE ADDITIONAL INFORMATION REGARDING THIS WATER USE REPORT, PROVIDE BELOW OR ATTACH ANOTHER PAGE.

Telephone: (____)

Name of New Owner/Title:

Month

Year

Address:

Date of Change: